

Enrolment for study modules

1. Which study modules to select for next semester?

Find out from your MyDiak PSP (personal study plan) -> scheduling, which studies are planned for you for the following semester. You can also check this from the [Diak's electronic study guide](#) ->

- BA in [Social Services \(DSS\)](#)
- BA in [Nursing \(NUR\)](#)
- MA in [Global Change and Community Development](#)
- MA in [People-Centred and Innovative Leadership in Health Services](#)

Select semesters to see which courses you will have on which semester.

* In case you want to make changes in your PSP contact your study counsellor before you register for courses.

* In case you are uncertain of which courses you need to enroll for contact your study counsellor.

2. Enrolment in [MyDiak](#)

On MyDiak choose your PSP and click the "Enrolments" tab. Enrol for each study module separately.

The screenshot shows the DSS2020 web interface. At the top, there is a navigation bar with links: HOME PAGE, MY INFO, PSP (highlighted with a red box), CREDITS, CALENDAR, STUDIES, AGREEMENT BANK, LINKS, and GUIDE. On the right, there is a language dropdown (EN) and a user profile for Paavo Nortelanpoika. Below the navigation bar, the page title is 'DSS2020 Version of the ISP: 12 (DRAFT)'. There are buttons for 'Select version of ISP', 'Send for comments', and 'Send for approval'. A secondary navigation bar contains tabs: Inspection, Selecting studies, Scheduling, Classifications, Messages, Enrollments (highlighted with a red box), and Group description. Below this, there is a search bar and buttons for 'All' and 'Own' (highlighted with a red box). The main content area is titled 'Enrollment ongoing' and contains a table with the following columns: Status, Course code, Ryhmät, Course, Campus, Ilmoittautumisaika, Time, Number of credits, Small group, and Ilmoittautuneita. Two courses are listed:

Status	Course code	Ryhmät	Course	Campus	Ilmoittautumisaika	Time	Number of credits	Small group	Ilmoittautuneita
	CWT0005B20S-3002	A51dss	CWTMK22HKI Community Work Theories and Methods	Helsinki	13.09.2021 - 05.10.2021	25.04.2022 - 27.05.2022	5		0/0
	DEV0005B20S-3002	A51dss	DEVMK22HKI Development Across the Life	Helsinki	13.09.2021 - 05.10.2021	31.01.2022 - 11.03.2022	5		1/0

Each course row has an 'Enroll' button (highlighted with a red box) in the 'Ilmoittautuneita' column.

* OWN: The study modules that are scheduled for your group next semester appear here. It is easy to enrol for all the courses.

* ALL: All the study modules of your degree programme that are available next semester appear here.

* SEARCH FOR STUDY MODULES: If you need to add a study module that is not scheduled for your group next semester, use the search function. You can enrol for elective studies and study modules from other Diak programmes only via the search function. Search courses with the first part of the course code (e.g. RES or PRA01). If you select courses from some other programme, it is important to check what is the mode of study and at which campus the contact days are organized. You can check this from the course code.

How to read the course code

Example: CWTMK22HKI

CWT = course ID

M = monimuoto, both contact and distance teaching & learning

P = päivä, day time studies, a lot of contact teaching & learning

V = verkko, online studies

K22 = semester (k=kevät=spring, s=syksy=autumn, 22=2022)

HKI= campus, if this is DIAK, it means that course is online and available for all campuses.

Campuses: HKI=Helsinki, PMK=Pieksämäki, POR=Pori, OUL=Oulu

* Double check that you have enrolled for all the study modules of the following semester. The normal work load per semester is 30cr.

* In case you want to enroll for a course outside your own campus, contact your study guidance counsellor before you enrol.

3. After the enrolment closes follow the status of your enrolments on the enrolments tab.

* In case you are not for some reason accepted on the course or the course is cancelled due to too few enrolments, contact your study counsellor to choose replacing courses.

4. In case you notice something missing or any mistakes in your enrolments after the enrolment period has closed, contact your study counsellor immediately.