

## APPLICATION FOR SPECIAL ARRANGEMENTS ON ENTRANCE EXAMINATION

This application is used for applying special arrangements on entrance examinations.

Describe your need for special arrangements in the entrance examination and state your reasons.

### PERSONAL INFORMATION

Family name and first name(s):	Personal identity code:
E-mail:	Tel.:
Address:	

I APPLY SPECIAL ARRANGEMENTS FOR (Name of higher education institution and study programme)

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- I have severe or moderate dyslexia
- I have another reason for which I need special arrangements

If applying for some other reason than dyslexia, describe it in the following box

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SPECIFY THE TYPE OF SPECIAL ARRANGEMENTS YOU NEED (e.g. additional time, separate room, use of computer etc.)

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Date: \_\_\_\_\_. \_\_\_\_\_. 20\_\_\_\_ Signature: \_\_\_\_\_  
Name: \_\_\_\_\_

## REQUIRED ENCLOSURES

Please enclose to your application copies of certificates that validate your need for special arrangements (e.g. a statement of dyslexia, a doctor's certificate or a similar statement on the type of disability or illness). If you are applying for additional time because of dyslexia (moderate or severe), a statement from a speech therapist, qualified special education teacher, psychologist familiar with dyslexia or a specialist (e.g. children's neurologist, neurologist or phoniatriest) should be enclosed. In addition, the applicant should also submit a similar statement, if available, from the Finnish matriculation examination board.

The enclosed statements may not, in most cases, be older than five (5) years. If the disability or illness is permanent, older statements can also be accepted. Expiration of other statements or certificates will be evaluated separately. Do not send original copies of any statements or certificates. If you are accepted to a study place, be prepared to present the original copies when the studies commence. Information concerning the applicant's health is confidential (JulkL 24§).

## SENDING THE APPLICATION

Print and fill in the application and deliver it with the enclosures to the admissions office of each higher education institution you have applied to no later than 14 days after the application period has ended. For more information, consult the website(s) of the higher education institution(s) you have applied to. Deadlines for delivering the application are as follows:

- Spring 2019, first application period: no later than **30 January, 2019**, 3 p.m.
- Spring 2019, second application period: no later than **10 April, 2019**, 3 p.m.
- Autumn 2019: no later than **25 September, 2019**, 3 p.m.

Should the need for special arrangements emerge after the deadline, please deliver the application to the admissions office(s) as soon as possible.

**NB!** Exceptions to the deadlines and instructions regarding enclosures can occur. Always check the specific admission criteria of the programme you are applying to.

## NOTIFICATION ON GRANTED SPECIAL ARRANGEMENTS

The higher education institution responsible for the entrance examination will contact you by e-mail or post well before the exam date to inform you on the practical arrangements. If you are dissatisfied with the granted arrangements, contact the higher education institution in question.

The notification on granted special arrangements only applies to the specified study programme / entrance examination and is valid only on the specified exam date.