



Agreement on individual work placement as part of employment outside term time

This agreement document is intended for work placements that are part of the UAS curriculum and attended outside term time as part of an employment contract.

The agreement supplements an employment contract (if any) made between the parties and takes precedence for the student in question.

Parties to the agreement

Diaconia University of Applied Sciences (hereinafter 'Diak') and _____ - _____ (hereinafter 'the Provider') have entered into this work placement agreement on this date.

The subject of the agreement

The agreement concerns the work placement of Diak student _____ and the related cooperation.

The work placement will be implemented under the supervision of the provider and primarily in the provider's premises. For the purposes of this agreement, work placement refers to studying as provided for by Decree 352/03 and the UAS Degree Regulations.

Contents of the Agreement

The agreement contains the parties' duties and obligations under the degree programmes of Diak.

The details of the work placement shall be agreed upon between Diak and the provider's representatives.

The provider

Provides the prerequisites for the activities of the student and the UAS officers under the agreement.

Is responsible for the supervision of the work placement and assigns a named supervisor.

Is responsible for the student's statutory insurance protection during the employment relationship.

Diak

Communicates the objectives of the Diak curriculum, module and placement in question to the provider's personnel.

Organises instruction to support the student's supervision.

Assigns a teacher who is in charge of the planning and assessment of the placement. The employer is responsible for supervision in the workplace.

The student is not covered by statutory student insurance during a placement which takes place outside term time.

The student

Agrees to comply with the rules and instructions of the provider organisation during the work placement.

Agrees to complete the agreed learning assignments.

Joint obligations

The student and the representatives of Diak and the provider agree to participate in each other's activities and any education, research or development projects related to the placement and educational cooperation as separately agreed.

Diak and the provider's representatives shall regularly review the curriculum and modules and the objectives, contents and implementation of the cooperation.

The quality requirements of the supervision and cooperation between Diak and the provider shall be separately agreed upon between the parties.

The parties, their representatives and the student shall be bound by confidentiality obligations.

Fees and invoicing

No compensation will be paid by the provider for the work placement or

supervision.

No separate compensation will be paid by Diak for the use of the provider's facilities or material costs in conjunction with the work placement.

No compensation will be paid by Diak for the supervision of the work placement.

Validity of the agreement

This agreement shall take effect on ____ / ____ / ____
and remain valid until ____ / ____ / ____
for the duration of the student's _____ placement.

This agreement has been executed in two duplicate originals, one for each party. The agreement shall be signed by Head of Education and the provider's hiring representative.

Place _____ and date ____ / ____ 20__

Signature

Diak:

The provider:

Name in block capitals
Contact information

Name in block capitals
Contact information